



Company Description	
<p>ELE USAL Mallorca is one of the first Spanish Language Schools of the University of Salamanca in Spain whose main objective is to disseminate the teaching of Spanish as a foreign language. The School welcomes all those who wish to learn or improve their level of Spanish and offers the guarantee and certification of excellence and quality that only the University of Salamanca can provide.</p> <p>The School is located in the very centre of Palma, five minutes from the intermodal station (rail, metro, bus). This is a privileged location, just a few metres from the Plaza de España, “Parc de les estacions”, and El Corte Inglés Department Store, as well as the main offices of the most important banks in the Balearic Islands. Our students therefore have a wide range of leisure and cultural activities available nearby.</p> <p>ELE MALLORCA USAL is an examination center of Instituto Cervantes (DELE, CCSE, SIELE); recognised center for Bildungsurlaub training courses; and training center of the Tripartite Foundation.</p>	
Information	<p>Web Site: http://mallorca.eleusal.com/</p> <p>Address: Calle Bisbe Maura, nº 31, bajos 07005 Palma de Mallorca.</p> <p>E-mail: internacional@mallorca-eleusal.com</p> <p>Teléfono: +34 971 908 877</p>
Professional Profiles	
EU Project Designer	<p>Job tasks:</p> <ul style="list-style-type: none"> ● Management of organizations ● Teaching methods and tools of Spanish language (listening, reading, writing and speaking) ● Intercultural activity organization ● Networking management

	<ul style="list-style-type: none"> ● Looking for partnership abroad, i.e. Universities, schools, agencies, etc. ● Project designing
Spanish Teacher	<ul style="list-style-type: none"> ● Spanish Teacher's Assistant ● Examination supervisor (DELE, SIELE, etc.) ● Dealing with no-formal activities to teach Spanish (es. Mediterranean Diet workshop)
Marketing Assistant & Receptionist	<p>Job Tasks:</p> <ul style="list-style-type: none"> ● Customer Care ● Social Media Marketing (FB, LinkedIn, etc.) ● Writing reports, online contents, press release, company brochures and other promotional documents ● Looking for partnership abroad, i.e. Universities, schools, agencies, etc. ● Assisting with promotional activities, like promotional events for clients and external agencies ● Assisting in preparing and implementing leisure activities for ELE USAL's students

